



PERSONAL INFORMATION REQUEST FORM

Name of Applicant		Membership Number <i>(This can be found in your membership confirmation email. It is not the code on the back of your key card. If you cannot find this number, please leave it blank.)</i>
Street, address, apartment		City or town
Province	Postal Code	Telephone Number

Please check off below how you would like to receive the documents:

- Email
- Mail

**PLEASE NOTE:** Banking and Credit Card information cannot be sent by email or mail and will be blacked out.

**PLEASE NOTE:** To protect your privacy, we will email & mail any account receipts to **the email & mailing address on file**. If you do not receive your receipt, please visit a Fit4Less club during staffed hours and request assistance from the staff member.

**PLEASE NOTE:** All receipts are created for the past 24 months of activity.

Please provide details regarding the information being requested:

\_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Date**

A response will be sent to the applicant within 30 days of receiving the signed Personal Information Request Form. Fit4Less reserves the right to request photo identification before any personal information is processed.

I acknowledge and accept that Fit4Less takes no responsibility for information intercepted, misdirected or lost in transit to me.

**MAIL**  
 Fit4Less  
 c/o Privacy Officer  
 710 Proudfoot Lane  
 London, ON N6H 5G5

**FAX**  
 Attention: Privacy Officer  
 FAX: (519) 432-5685

**EMAIL**  
[privacyofficer@fit4less.ca](mailto:privacyofficer@fit4less.ca)

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The personal information provided on this form is protected under the provisions of the Privacy Act.